

A description of the processing of personal data for scientific research purposes (privacy notice; Articles 13, 14 and 30 of Regulation (EU) 2016/679)

April, 6, 2020

1. Personal data processed in [Etätyölaboratorio (Remote work laboratory) survey study]

The following personal data will be collected from you: background information including your age, work tenure, field and size of the organization you work in as well as family-related information.

2. Legal grounds for the processing of personal data for research/archiving purposes

Consent given by the research subject (Article 6.1(a), GDPR)

Transferring personal data outside the EU/EEA

During this study, your personal data will not be transferred outside the EU/EEA.

Protection of personal data

In this study project, a responsible person has been appointed for the study. Your personal data will only be used and disclosed for purposes of conducting scientific research or for other similar purposes (statistics), and it is otherwise ensured that no data about you is disclosed to unauthorised parties.

Prevention of identifiability

Direct identification data will be removed as a protective measure when generating the data (pseudonymised data, in which case persons can be later identified on the basis of a code or similar data, and new data can be merged with the data)

Personal data used in the study will be protected by means of

password

The processing of personal data after the study

The research register will be archived on the servers of University of Jyväskylä as long as possible. After this the research register will be erased. Archiving happens after the research project has ended and the data is no longer used for the original purpose.

Controller(s) and researchers

The controller is the party which, alone or with another party, defines the goals and means of the processing or personal data, as well as the organisation(s) and person(s), and is responsible for the lawfulness of processing.

The controller for this survey study is:

University of Jyväskylä, Seminaarinkatu 15, P.O. Box 35, 40014 University of Jyväskylä. Tel.: +358 (0)14 260 1211, business ID: 0245894-7. **Data protection officer of the University of Jyväskylä:** tietosuoja@yu.fi, tel.: +358 (0)40 805 3297.

Contact person(s): Professor Anu Sivunen, +358 40 7354279, anu.e.sivunen@jyu.fi, P.O. Box 35, 40014 University of Jyväskylä. The contact person for research data responds to any questions about the survey study.

Researchers: Fast Expert Teams network's "etätyölaboratorio" survey research group includes several professors and researchers from various universities including: Kirsimarja Blomqvist (LUT), Annina Ropponen (Työterveyslaitos), Matti Vartiainen (Aalto), Thomas Olsson (TAU) ja Kaisa Henttonen (UEF) as well as the research assistants, researchers and theses workers named by the group. More information about these persons is available from the person in charge of the study.

Rights of data subjects

Right to access data (Article 15, GDPR)

You have the right to obtain information about whether your personal data is processed, and which personal data is processed. If required, you can request a copy of the personal data processed.

Right to have data rectified (Article 16, GDPR)

If there are any inaccuracies or errors in the processing of your personal data, you have the right to request your personal data to be rectified or supplemented.

Right to have data erased (Article 17, GDPR)

You have the right to request your personal data to be erased in certain situations. However, the right to have data erased does not exist if the erasure prevents the purpose of processing from being fulfilled for scientific research purposes or makes it much more difficult.

Right to the restriction of processing (Article 18, GDPR)

You have the right to restrict the processing of your personal data in certain situations, such as if you deny the accuracy of your personal data.

Right to have personal data transferred from one system to another (Article 20, GDPR)

You have the right to obtain the personal data you have given in a structured, commonly used and machine-readable format, and the right to transmit that data to another controller if possible, and if processing is automated.

Derogation from the rights of data subjects

Derogation from the aforementioned rights is possible in certain individual situations on the basis of the GDPR and the Finnish data protection act, insofar as the rights prevent scientific or historical research purposes or statistical purposes being fulfilled or make it much more difficult. The need for derogation must always be assessed separately in each situation.

Profiling and automated decision making

In this study, your personal data will not be used in automated decision making. In this study, the purpose of the processing of personal data is not to assess your personal characteristics, i.e. profiling. Instead, your personal data and characteristics will be assessed from the perspective of broader scientific research.

Executing the rights of data subjects

If you have any questions about the rights of data subjects, please contact the university's data protection officer. All requests related to the execution of rights must be sent to the registry office of the University of Jyväskylä. Registry office and archive, P.O. Box 35 (C), 40014 University of Jyväskylä, tel.: +358 (0)40 805 3472, email: kirjaamo@jyu.fi. Visiting address: Seminaarinkatu 15, Building C (Main Building, 1st floor), Room C 140.

You have the right to file a complaint with the supervisory authority of your permanent place of residence or employment if you consider that the processing of personal data is in breach of the GDPR. In Finland, the supervisory authority is the Office of the Data Protection Ombudsman.

Office of the Data Protection Ombudsman
Ratapihantie 9, 6th floor, 00520 Helsinki, P.O. Box 800, 00521 Helsinki
Tel.: +358 (0)29 566 6700
Email (registry office): tietosuoja@om.fi